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TERMS OF REFERENCE

Position: Forest assistant and Environmental Education Intern

Reports to: Forest Programme Officer

Location: WWF Field Office-Masasi

Major functions:

The Forest assistant and Environmental Education Intern will be responsible for assisting in the implementation of innovative and dynamic environmental education and outreach activities in supporting the management and execution of forest program activities within the forest landscapes (Mainly Ruvuma landscape). He/She will be responsible on daily activities of the project. The intern will work under the supervision of Forest Programme Officer to implement environmental education, and livelihood-development interventions to community members (both school children and adults) in key Village Land Forest Reserve (VLFRs) member villages, with the aim of empowering the local community.

Duties and Responsibilities:

1. Under supervision of Forest Programme Officer; Initiate and support Village Land Use plans, establishment of school tree nurseries and creation of Village Land Forest Reserves (VLFRs)
2. Under supervision of Forest Programme Officer; Support development of practical forest management plans, harvesting plans, Village land use Plans associated by-laws and support implementation of these plans with targeted Communities.
3. In collaboration of Forest Programme Officer; Assist to develop creative forestry educational packs and programmes for schools, adult learners and various targeted community groups.
4. With guidance from Forest Programme Officer; Supports participating villages to develop Community Based Forest Enterprises and application of developed CBFM financial manuals.
5. With assistance from Forest Programme Officer and Communication officer assist in the preparation of publicity and/or communication materials such as newsletters, posters and, blogs as part of broader communication and information sharing with all stakeholders.
6. With assistance from Forest Programme Officer; Facilitate and support alternative livelihoods initiatives and improvement schemes such as beekeeping industry and marketing of timber and non-timber forest products.
7. Collaborate with WWF implementing partners including Mpingo Conservation Project, MJUMITA, 4H Tanzania, Friends of Usambara Mountains plus other Civil Societies in the Landscapes to join and scale up CBFM.



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8. Perform any other obligation in relations to WWF goals as will be directed by the Forest Programme Officer, Forest Programme Coordinator, the Ruvuma Land scape Coordinator or his/her representative and the Country Director and his/her representative

Required Qualifications:

1. A minimum of diploma holder in Forestry with 4 years of experience.
2. Hands-on experience with tree establishment, nursery management, tending operations and training nursery attendants
3. Experience in village training, environmental education training and nature-based solutions implementation will be added advantage.
4. At least one year of experience in the conservation or rural development field.
5. Excellent communication and facilitation, organizational and time management skills required to meet deadlines and, ability to work independently and as part of a team.
6. Willing to travel extensively to programme villages within and outside the Ruvuma Landscape as may be assigned from time to time.

Working Relationships

Internal: Interacts regularly with Forests Project team and TCO Staff

External: As a Forest program Intern you will be working with Partners i.e., WWF Implementing Partners, Tanzania Forest Services (TFS) - Ministry of Natural Resources and Tourism; District Councils, local communities in the respective landscapes and other NGOs based in and working in related interventions.

APPLICATION: Applications, including a Cover Letter & CV with full contact details, should be addressed to the People and Culture Manager via email to hresources@wwftz.org

The deadline for this application will be 24th November 2024, 1700 hrs.